

WYMONDHAM DEMENTIA SUPPORT GROUP

Registered Charity No: 1143347

Minutes of the Annual General Meeting

held on Zoom video-conference

on Tuesday 13th October 2020 commencing at 09.30am

1. Present: 26 members of the Group joined the meeting via Zoom.
2. Apologies received from: Lady Dannatt, Maz Mattholie, Val Brown, Julie Sheldrake, June Brooker, Christine Rumball, Danny O'Hara.
3. The minutes of the last Annual General Meeting held on Friday 18th October 2019 were approved, proposed by Sallie Colk, seconded by Marie Lucas (a copy of the minutes was signed by the Chairman after the meeting).
4. Matters arising from those minutes: None.
5. Chair's Report for 2019/2020: The written report had been distributed with the Notice of the Meeting and Agenda. The Chair, Ann Scott, emphasised how difficult things have been for the Group's community since the onset of the pandemic but thanked the trustees and particularly our organisers, Sarah and Deborah, for their support during these very challenging times. Zena Aldridge had stepped down as a trustee during the year and Ann thanked her for her valuable contribution. As always special thanks were due to our many volunteers without whom the Group would not be able to function.
6. Treasurer's Report and approval of the Annual Accounts: The accounts and the Independent Examiner's report were distributed with the Notice of the Meeting and Agenda. The Treasurer, Mike Gibbins, noted that the outstanding point in this year's account was the Pegnall bequeath of almost £38k – this had resulted in the Group having higher reserves than we would normally have but this was fortunate in view of the current situation with the ongoing pandemic when other donations to the Group had reduced significantly. If the pandemic restrictions continue for any length of time then fund-raising will have to become a priority. The funds that we had been holding from the Admiral Nurses' walk held in April 2019 had been handed over to Dementia UK last week. Tim Barrett asked what our expenditure on volunteers had been in the year and it was noted that this had totalled £3,406 which was approximately three times the previous year's outgoings. Mike reported that this was mainly due to increased training costs of c. £850 plus some exceptional taxi costs early in the year and increased DBS applications. Approval of the accounts was proposed by Tim Barrett, seconded by Trevor Brown and carried by the meeting.
7. Re-appointment of Philip Goddard, FCCA, as the Independent Examiner for the year 2020/2021 was proposed by Linda Templeton, seconded by Tony Shead and carried by the meeting.
8. Joint Organiser's Report: The written report had been distributed with the Notice of the Meeting and Agenda. Deborah highlighted that just 2½ months into their new tenure the pandemic

restrictions had been imposed and the Café had had to close. This had entirely changed the function of the Group and a buddy system of phone calls by the organisers and volunteers was set up to support our members and this has continued since that time alongside more frequent newsletters and a WhatsApp group. It was also encouraging to report that two new members had joined during the closedown and a further two were due to join. The cafés have now reopened albeit in a much smaller and limited format but there is a good atmosphere and it's already proving popular with members. Having proved that this new method of operating does work it will give us confidence that if a further general lockdown is imposed, we will be able to reopen again afterwards with the minimum of delay. On a positive note Sarah reported that she had made our booking for the Christmas 2021 pantomime – Dick Whittington on December 13th at the Theatre Royal, Norwich. Deborah advised the meeting that a card thanking the Group for its efforts in these difficult times had been received from our patron, Lady Dannatt [see note at the end of these minutes*].

9. Election of Sallie Colk as a Trustee in accordance with para 17(1) of the constitution proposed by Pippa Chapman, seconded by Tony Shead and carried unanimously.
10. Election of Mrs Julie Sheldrake as a Trustee in accordance with para 17(1) of the constitution proposed by Marie Lucas, seconded by Tim Barrett and carried unanimously.
11. Any Other Business. None

There being no further business the meeting closed at 09.48 am.

***Lady Dannatt's Card to the Group:**

Printed section:

The innovation, collaboration, courage and selflessness shown by so many across the county during the COVID-19 pandemic has been truly inspirational and uplifting.

As Her Majesty The Queen's representative, I would like to thank you for the wonderful contribution you have made to the County during these extraordinary and challenging times.

The Lady Dannatt, MBE
HM Lord-Lieutenant of Norfolk.

Hand written message:

Deborah, Sarah and all the incredible volunteers at Pabulum. Norfolk owes you all a profound debt of gratitude for your quite outstanding service to the WDSG community.
Philippa Dannatt